

## ROUTING AND RECORD SHEET

SUBJECT: (Optional)

ILSP Working Group Meeting Minutes - 8 November 1988

FF <input type="text"/>	EXTENSION <input type="text"/>	NO. OL 10416-88
Chm ILSP Working Group, Rm 3E14 Hqs	<input type="text"/>	DATE 22 December 1988

TO: (Officer designation, room number, and building)	DATE		OFFICER'S INITIALS	COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)
	RECEIVED	FORWARDED		

1. <input type="text"/> OS Rep. <input type="text"/>	12/27/88		g	3 - FYI 5 - File
2. <input type="text"/>				
3. <input type="text"/>	12/28	12/28	gr	
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9 December 1988

MEMORANDUM FOR: ILSP Working Group Members, Alternates and Meeting Attendees

FROM: 

Chairman, ILSP Working Group

SUBJECT: ILSP Working Group Meeting Minutes - 8 December 1988

1. The ILSP Working Group Meeting was held at 1000 hours on 8 December 1988. The following representatives were present:

Chairman/ILSP  
ILSP  
ILSP  
DI/MPSS/SS  
OIG  
OGC  
FMG  
CED/SI  
OSWR  
OIT Representative  
OS Representative  
ILSP  
ILSP  
ILSP  
OS/PSD/CSMB  
OS  
DCI/LOG  
DS&T Alternate  
OL/FMG  
OTE/AD

STAT

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Attached is a copy of the meeting agenda (Attachment 1).

2. The minutes of the previous meeting were approved without comment.

STAT 3. [ ] announced that this would be his last meeting as Chairman of the ILSP Working Group and that his replacement would be announced. He also said that the next meeting of the ILSP WG would be held 5 January 1989 instead of 22 December 1988 as listed on the agenda.

4. OL Topics

STAT A. [ ] briefed the status of the Completion Dates Schedule and the changes since the last ILSP WG meeting (Attachment 2). Forty-eight (48) people have moved into the NHB since the last meeting, thirty-nine (39) more will move in by the end of December, and over three hundred (300) will move in during the month of January 1989. The OTE Computer Training Room, Projection Rooms and conventional classroom are scheduled to be turned over to OTE by the end of December. OL and OS are still working towards completion of their 100% drawings and then the balance of their schedules will be established. Plans for OF should be resolved within the next two weeks. The moves displayed on the Gantt Charts (Attachment 3) are firm through the month of April.

STAT B. [ ] reported on Fit-up and Survey work in the NHB (Attachment 4). AF is now in the contract cycle and construction should start in early January. PPS and OP (4th floor central) are on schedule and OS is working towards 35% design drawing approval. OL requirements have been received and OF remains on hold.

STAT C. [ ] briefed on the status of Carpet, Partition and Furniture installations (Attachment 5). All installations are on track through 19 January 1989. Availability of furniture and partitions after that date may become critical.

D. Components in the NHB said that lack of trash chutes has become a major concern and inconvenience. OL wants to run more tests on the chutes and OS wants new locks on the chute doors before the chutes are ready for normal use. The chutes should be available within two weeks.

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5. OIT Topics

A. OIT wiring has become routine, they have not had any significant problems, and they are on schedule in all of their work.

STAT B. [ ] said that Computer System Relocations should be dropped from the meeting agenda because that phase has been completed.

STAT C. [ ] said that the long term wiring schedule (beyond 30 June 1989) is a concern because funding will end at that date. Wiring schedules have not been established for OL, OP, OS and OF so a potential problem exists for completing their requirements. There will not be enough work in the April/June time period for the telephone people and this causes another problem.

6. OS Topics

STAT A. [ ] said there are no alarm or security problems to report on.

B. A concern was expressed over alarm wiring in the Atrium area and the shield monitoring system. OS will look into these questions and get back to the ILSP WG at the next meeting.

STAT C. NHB components expressed concern that floor tiles in the hallways are causing people to trip and fall because they are not secured or flush with each other. The OS authorization letter regarding securing of floor tiles has not yet been received. Carpeting of corridors is on hold until this issue is resolved. [ ] accepted an action item to have the hallway tiles leveled ASAP and to follow up on the letter.

7. OMS Topics

There was no OMS/ORD representative at the meeting.

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8. General Issues or Concerns

A. The DCI representative said that a memo on sound problems in OGC had been sent by [ ] to OL. OL will respond to the memo in a timely fashion.

B. No other issues or concerns were expressed.

9. There are no open Action Items.

10. The next ILSP Meeting is scheduled for 5 January 1989 at 1000 hours in 3E14, Headquarters.



Attachment:  
a/s

Distribution:  
a/s

SECRET

ILSP WORKING GROUP  
AGENDA  
8 December 1988

- OLD BUSINESS

- Review/Approval of Minutes of previous meeting

- OL TOPICS

- Overview of ILSP Schedule
- Status of NHB Fit-up and Survey Work
- Carpet, Partition & Furniture Progress Report
- Issues/Concerns?

- OIT TOPICS

- Status of PBX, Wang, and special wiring work in NHB
- Status of Computer Systems relocation
- Issues/Concerns?

- OS TOPICS

- Status of Alarm work in NHB
- Issues/Concerns?

- OMS TOPICS

- Issues/Concerns?

- GENERAL ISSUES OR CONCERNS?





- DA
- O/DCI
- DI
- DO
- DS&T

- ACTION ITEM REVIEW

- NEXT MEETING: Tentatively scheduled for 22 December 1988, 10:00 3E14 HQS

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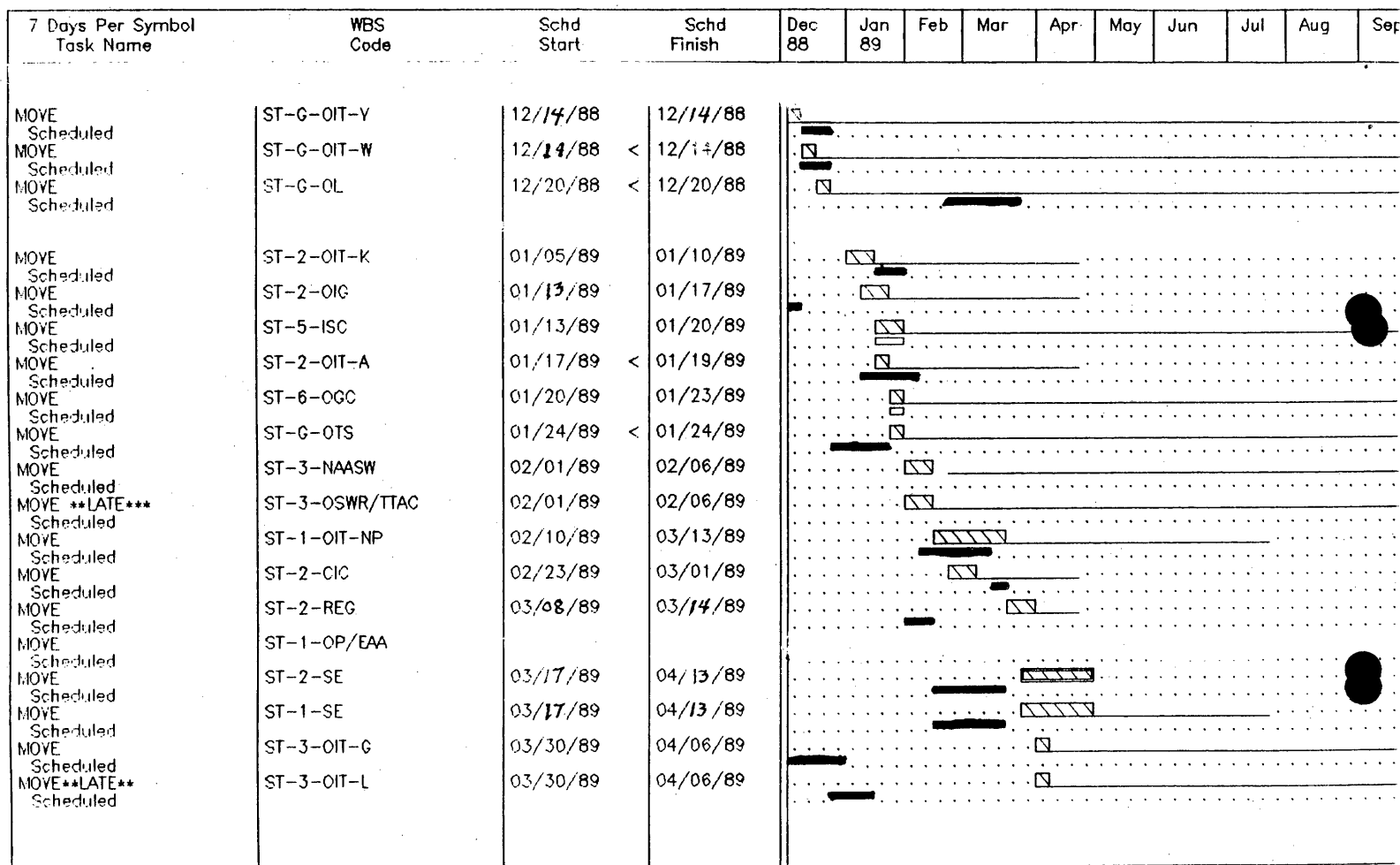
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MOVE Scheduled	NT-2-OIT-H	12/06/88	12/06/88								
MOVE Scheduled	NT-4-OP	02/15/89	02/24/89								
MOVE Scheduled	NT-4-OIT-66	03/15/89	03/17/89								
MOVE Scheduled	NT-4-PPS/DO	04/12/89	04/25/89								

 WORKING  BASELINE



SOUTH TOWER MOVES as of 12/02/88

Task Gantt w/Plc Declassified in Part - Sanitized Copy Approved for Release 2013/12/13 : CIA-RDP93B00099R000700120001-1

Project: SUB1202  
12/05

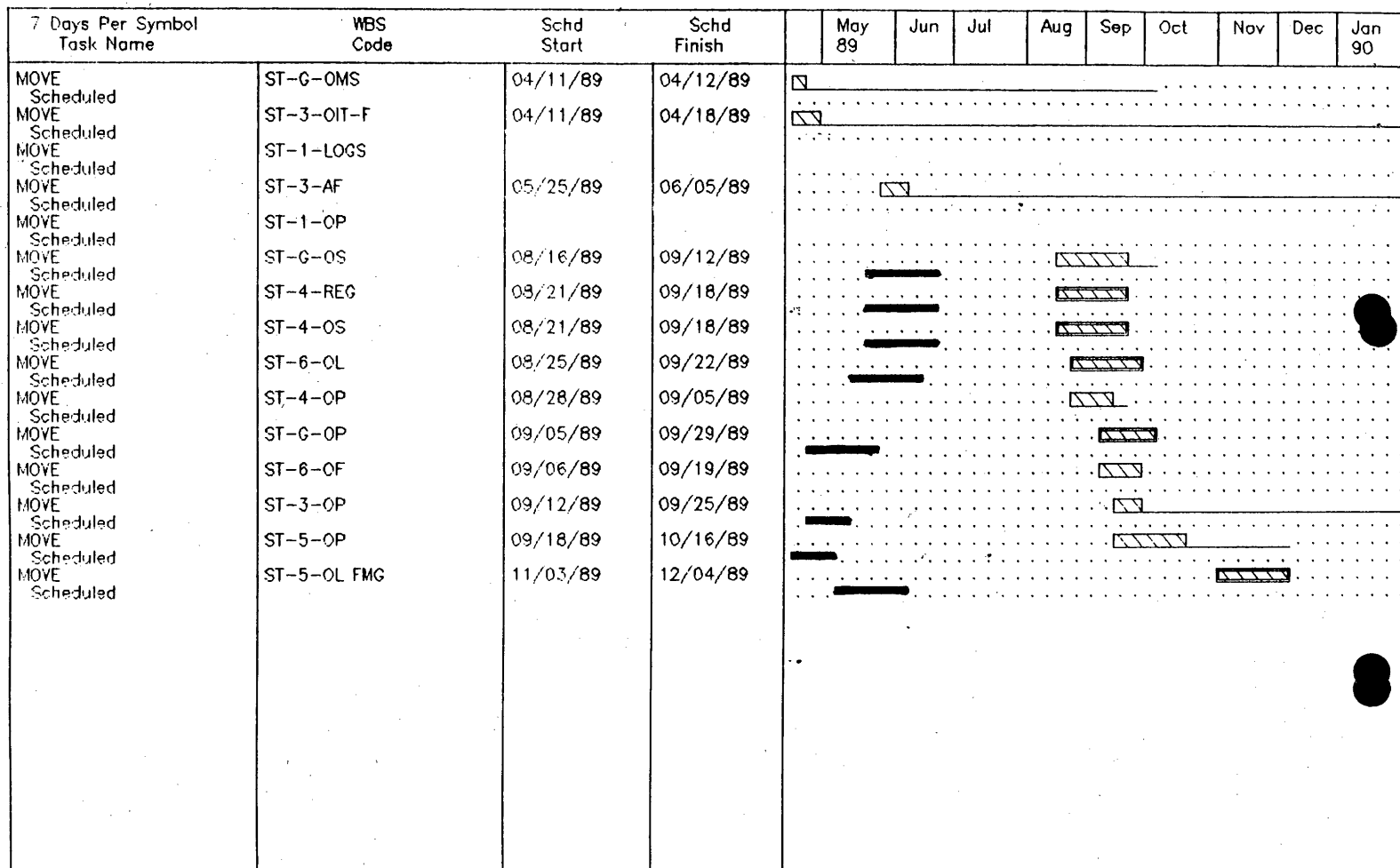
WORKING



BASELINE

SOUTH TOWER MOVES as of 12/02/88

Task Gantt w/Plc Declassified in Part - Sanitized Copy Approved for Release 2013/12/13 : CIA-RDP93B00099R000700120001-1

Project: SUB120  
12/05

WORKING



BASELINE

FIT-UP WORK IN THE NEW HEADQUARTERS BUILDING

- \* OTE RENOVATIONS DELAYED - MATERIAL DELIVERIES LATE - VARIOUS DUE DATES IN DECEMBER
- \* OMS - CONSTRUCTION BEHIND SCHEDULE - DUE 13 JANUARY - AWAITING DESIGN CHANGES AND SPECIAL FLOORING
- \* AF - CONSTRUCTION DOCUMENTS RECEIVED - IN THE CONTRACT CYCLE
- \* PPS/DO - CONSTRUCTION DUE 23 DECEMBER 1988
- \* OP - (4th FLOOR CENTRAL, NORTH TOWER)  
CONSTRUCTION ON SCHEDULE - DUE 15 DECEMBER 1988
- \* BALANCE OF OP IN BID AND AWARD STAGE - BID OPENING SCHEDULE 23 DECEMBER
- \* OS - WORKING TOWARD 35% DESIGN DRAWING APPROVAL

SURVEY WORK IN THE NEW HEADQUARTERS BUILDING

- \* OL - REQUIREMENTS HAVE BEEN RECEIVED. WORKING ON BLOCK DIAGRAMS FOR COMPLETION 9 DECEMBER
- \* OF - ON HOLD

**CARPET/PARTITION/FURNITURE INSTALLATION****DATE: 12-8-88**

Significant events last 2 weeks -- since last ILSP meeting:

- (1) OIT area K furniture installed.
- (2) OGC partitions installed.
- (3) 2 trailers of OGC furniture received.
- (4) 3 trailers of OIT furniture received.
- (5) OIT area A carpeted -- partitions installed -- furniture installation in progress/due for completion 12-10-88.
- (6) DO Registry, 2T29 carpeted